

Foreign Exchange Policy Department
Bangladesh Bank
Head Office
Dhaka
www.bb.org.bd

FE Circular No. 13

Date: July 13, 2022

All Authorized Dealers in
Foreign Exchange in Bangladesh

Dear Sirs,

Remittances on account of visa processing fees by resident agents through International Card.

Please refer to paragraph 11(A), chapter 11 of the Guidelines for Foreign Exchange Transactions-2018, Vol. 1 (GFET). In terms of which visa processing fees, among others, collected through nominated resident agents of foreign embassies may be remitted abroad to bank accounts designated by embassies or their home offices subject to observance of specified instructions.

02. To facilitate smooth transactions, it has been decided that international cards (debit/prepaid) may be used for online payments of visa processing fees. In this context Authorized Dealers (ADs) may issue international cards in the name of official designated by nominated agents. As usual, ADs shall be ensured of observance of the other instructions contained in paragraph 11(A), chapter 11 of GFET.

03. In accordance with the above decision, the scope of paragraph 14, chapter 19 of GFET shall stand extended.

ADs are advised to report foreign exchange transactions through International Card on account of visa processing fees to Foreign Exchange Operation Department of Bangladesh Bank according to attached format.

Please bring the contents of this circular to the notice of your visa processing agent-customers.

Yours faithfully,



(Md. Harun-Ar-Rashid)
Director (FEPD)(Current Charge)
Phone: 9530625

Annexure

Foreign Exchange transactions through International Card on account of visa processing fees

Name of Month:

Name of Bank:

Serial No.	Passanger's Name & Nationality	Passport Numbers & Date	Collected Visa Fee in BDT on agent's account	Credit amount on agent's Int. Card in USD	Amount of remitted foreign currency in USD	Remmittance payment date	Balance of Int. Card (If any)	Remarks

Sign:

Name of Concern Official:

Designation:

Name of Bank & Seal:

Date: